



POSITION SPECIFICATIONS

Position Title:	Biomedical Technician
Job Type:	Permanent Full-time
Region:	Rockhampton, Queensland
MH&ACCQL Facility:	Corporate Office, Rockhampton Position residing at Mater Misericordiae Hospital
Closing Date:	open until filled
Salary:	Level 1/2 Technical Classification <i>Mercy Health and Aged Care Central Queensland Limited – Allied Health Employee Collective Agreement (No. 1) 2007-2010</i> Currently attracting a minimum hourly rate range of \$25.05 to \$31.78, depending on experience and period of equitable experience
Reporting to:	Engineering Services Manager - Biomedical

ENQUIRIES CONTACT

Enquiry Contact:	Brian Colahan, Engineering Services Manager - Biomedical
Telephone:	(07) 4931 7460
Email:	bcolahan@mercyqcq.com

POSITION STATEMENT: The Biomedical Technician will undertake testing, compliance checking, repairs and maintenance of all biomedical related equipment for Mercy Health and Aged Care Central Queensland Limited under the direction of the Engineering Services Manager – Biomedical.

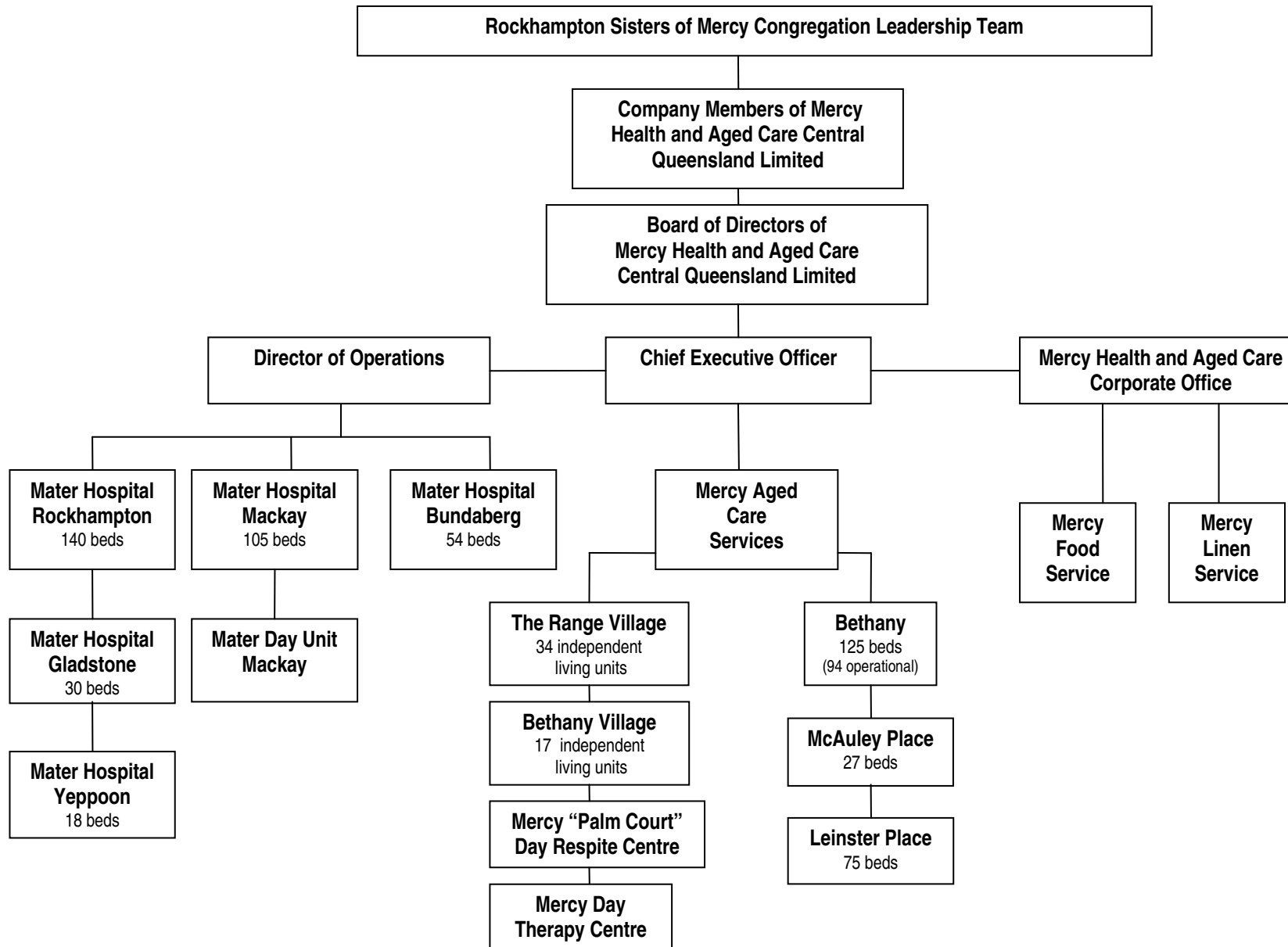
A full **Position Description** is available following these specifications.

APPLY: To apply return to where the vacancy is listed and click “apply online”. This process requires you to complete an on-line form and upload a current curriculum vitae to support your application.

OTHER INFORMATION:

- Salary packaging opportunities exist with entitlement up to \$9,050 tax free per annum. Option for inclusion of a motor vehicle as part of remuneration package though packaging agent.
- Anticipated that Level 1 rate of pay will be applied until such time that the successful candidate is meeting the full responsibilities satisfactorily and then will elevate to a Level 2 classification. This is subject to determination by the Engineering Services Manager – Biomedical and Engineering Services Officer.
- Experience in a health/biomedical or related field that includes maintenance, repair and compliance requirements is essential.
- Must have trade qualifications in an engineering discipline with commensurate level of experience.

Mercy Health and Aged Care Central Queensland Ltd Organisational Structure



Position Description

Position Title:	Biomedical Technician
Location:	Mater Misericordiae Hospital – Rockhampton for Mercy Health and Aged Care Central Queensland Limited
Position Reports To:	Engineering Services Manager - Biomedical

1.0 Mercy Health and Aged Care Central Queensland Limited Mission and Values

The Biomedical Technician will undertake a commitment to the Mercy Health and Aged Care Central Queensland Limited Mission, Philosophy and Objectives, and endeavour to promote the organisation's ethos and values in all actions and activities related to their position.

2.0 Position Statement

The Biomedical Technician will undertake testing, compliance checking, repairs and maintenance of all biomedical related equipment for Mercy Health and Aged Care Central Queensland Limited under the direction of the Engineering Services Manager – Biomedical.

3.0 Key Effectiveness Areas

- 3.01 Mission and Values
- 3.02 Biomedical Equipment Maintenance
- 3.03 Planning and Reporting
- 3.04 Other Duties

4.0 Key Position Responsibilities

4.1 Mission and Values

- Promote the Mission and Values of Mercy Health & Aged Care Central Queensland Limited through positive example;
- Participate in Mercy celebration and traditions;
- Attend mandatory annual Mission in-service; and
- Adhere to and promote the ethos and standards expressed in the Pocketbook of Excellent and Integrity in the Workplace handbooks.

4.2 Biomedical Equipment Maintenance

- Ensure efficient and effective installation, maintenance and certification of all biomedical equipment, adhering to appropriate standards and legislative requirements as directed by the Engineering Services Manager - Biomedical;
- Maintain current knowledge of industry trends and appropriate benchmarks;
- Assist the Engineering Services Manager - Biomedical in the ordering, delivery and receipt of approved biomedical equipment;
- Conduct testing to assist in the evaluation of equipment as required;
- Liaise with contracted suppliers and service providers to ensure maintenance and repair of biomedical equipment is conducted in a timely manner; and
- Conduct effective training for clinical operators as directed by the Engineering Services Manager - Biomedical to ensure correct application of biomedical equipment.

4.3 Planning and Reporting

- Maintain biomedical equipment database;
- Assist the Engineering Services Manager – Biomedical in scheduling of planned maintenance of Organisational Biomedical equipment;
- Maintain accurate and current biomedical equipment information electronically;

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- Analyse electronic biomedical equipment data to assist with long term replacement and maintenance plans;
- Assist Engineering Services Manager - Biomedical to ensure equipment replacements are acquired in accordance to organisational policy adhering to appropriate standards and legislative requirements;
- Identify potential areas for improvement and assist in the development and actioning of adopted strategies in consultation with the Engineering Services Manager - Biomedical;
- Ensure adequate and appropriate resources are available throughout periods of absence; and
- Assist with the provision of tangible evidence of performance and compliance with statutes, standards and best practice of biomedical equipment.

4.4 **Other Duties**

- Accept individual responsibility and accountability for own performance and professional development;
- Evaluate own performance objectively to identify strengths and areas for improvement whilst demonstrating accountability for own actions;
- Assist and participate in facility and organisational quality activities, programs and surveys;
- Assist in the maintaining and review Biomedical related policies and test procedures;
- Identify and notify Engineering Services Manager - Biomedical of potential areas requiring improvement;
- Maintain open communication with all internal and external customers;
- Accept and adhere to Workplace Health and Safety requirements, appropriate standards and risk management guidelines to ensure health and safety obligations are met to maintain a safe working environment;
- Participate in in-service programmes to assist in personal development and to satisfy the objectives of the organisation;
- Participate in meetings and other forums as required; and
- Undertake any other duties as directed by the Engineering Services Manager - Biomedical or other designated authority(s).

5.0 **Qualifications and Experience**

Essential

- 5.1 Trade qualifications in an engineering discipline with commensurate level of trade experience;
- 5.2 Experience in a health/biomedical or related field that includes maintenance, repair and compliance requirements;
- 5.3 Sound interpersonal, problem solving and analytical skills and abilities;
- 5.4 The ability to work autonomously or as part of a multidisciplinary team;
- 5.5 Demonstrated knowledge of relevant standards; and
- 5.6 Demonstrated knowledge and application of Workplace Health and Safety requirements as applied to Engineering and Environmental Service disciplines.

Desired

- 5.7 Tertiary qualifications in an engineering discipline and/or equivalent thereof;
- 5.8 Electronic word processing skills; and
- 5.9 Experience in the application of electronic maintenance and asset systems.

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6.0 Key Performance Indicators

No.	Indicator	Benchmark	Instrument	Frequency	KPR
KP01	Mission in-service attendance	100%	Attendance Register	Annually	4.1
KP02	Maintain biomedical equipment maintenance plan	100%	Biomedical Equipment Maintenance Plan	Annually	4.2
KP03	Training and Education provided to clinical staff as required	90%	Training/Attendance Register	Quarterly	4.2
KP04	Ensure all biomedical equipment is maintained in accordance with organisational policy	80%	Documentation confirming regular testing regime is carried out	Monthly	4.3
KP05	Biomedical asset information in BEIMS and Biomedical Database is accurate and current	98%	BEIMS and Biomedical reports	Monthly	4.4